Technical Computer Applications

Purpose: To evaluate each competitor's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of technical computer applications.

On-Site/Off-Site	▪ On-Site
Contest Date	▪ 4/9/2024
Contest Location	▪ Convention Center ▪ B-Hall
Early/Normal Start Time	▪ Normal Start Time ▪ Registration will open at 8:00am. Please report to B-Hall Show Office for Registration. Competition will begin at 10:00am.
Contest Open/Closed	▪ Open ▪ Exhibit Halls do not open to observers until 12:00pm.
Eligibility	▪ Schools may send two (2) competitor(s) per school (Building IRN) based on local competition enrolled in a program where the scope of the contest described in the SkillsUSA Technical Content Standards reflects a major component of the program. Please refer to the National Technical Standards for more eligibility details on this contest.
Competition Clothing (To be worn on Day 1)	Business Casual: ▪ Polo or other collared shirt ▪ Khakis or dress pants; no jeans ▪ Closed-toe dress shoes

	▪ Note: Wearing socks or hose is no longer required. If worn, socks must be dress socks, and hose must be either black or skin-tone and seamless/nonpattern. ▪ Note: School identifiers and contestant names must be covered.
Safety Equipment Required	▪ N/A
Awards Ceremony Attire **(To be worn on Day 2)**	SkillsUSA Official Attire: ▪ Official SkillsUSA red blazer ▪ Button-up, collared, white dress shirt (accompanied by a plain, solid black tie or SkillsUSA black tie), or white shirt (collarless or small-collared), with any collar not to extend into the lapel area of the blazer ▪ Black dress slacks or black dress skirt (knee-length at minimum) ▪ Black closed-toe dress shoes ▪ Note: Wearing socks or hose is no longer required. If worn, socks must be black dress socks, and hose must be either black or skin-tone and seamless/nonpattern Or, Business Dress: ▪ Blazer, sports coat, or dress ▪ Button-up, collared, white dress shirt (accompanied by a plain, solid black tie or SkillsUSA black tie), or white shirt (collarless or small-collared), with any collar not to extend into the lapel area of the blazer ▪ Dress slacks or dress skirt (knee-length at minimum) ▪ Closed-toe dress shoes ▪ Note: Wearing socks or hose is no longer required. If worn, socks must be black dress socks, and hose must be either black or skin-tone and seamless/nonpattern
Testing	▪ There is no written test required for this competition.
Provided by Contestant (Tool List)	▪ One copy of a 1-page typed personal resume ▪ A computer running on a current operating system with full administrative rights

	▪ Business application software that includes word processing, spreadsheets, presentations, and databases. Examples include Microsoft Office or Google Suite ▪ Web browser such as Google Chrome, Microsoft Edge, or Mozilla Firefox. ▪ 25-foot extension cord ▪ 1 surge suppression power strip with six outlets ▪ Paper and two pencils (sharpened) ▪ An empty USB Drive to save files on
Contest Notes, Themes, & Deadlines	▪ N/A
Special Notes	▪ Starting in 2024, all State Contests will begin to add a scenario-based component. ▪ Contact with Contest Coordinators is prohibited. Contact with Contest Coordinators outside of the SkillsUSA Ohio office may result in contestant disqualification. ▪ All safety requirements will be heavily enforced. Violation may result in contestant disqualification. ▪ No smart watches and/or phones are permitted during the contest and/or in contest. ▪ No contact with anyone outside of the contest area once the contest begins. ▪ No inappropriate communication between contestants such as verbally degrading another contest. ▪ No cheating on any portion of the contest such as informing another contestant of the skills/test prior to competing. ▪ Starting in 2024, Wi-Fi is provided for contests where it is required for contest success.
National Technical Standards	▪ Please refer to the 2023-2024 National Technical Standards for all contests. Any and all standards included may be tested in any competition. ▪ In conjunction with National Standards, violations may result in student loss of contest.
Resume/Interview Requirement	▪ All SkillsUSA Ohio State Championship Contests will require a short interview component. Students should be prepared with basic job interview skills. ▪ All contestants must have a hard copy of a one (1) page personal resume.