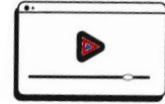




2021 HYBRID STATE CHAMPIONSHIPS **Contest Format Guidelines for**



IN-SCHOOL PROCTORED

2021 SkillsUSA Ohio State Championships COVID-19 Disclaimer:

SkillsUSA Ohio recommends following all safety and health precautions dictated by CDC guidelines, the State of Ohio, individual school districts, and (when applicable) each contest's respective host site/location. All guidelines should be followed in their entirety while competing in or participating at any event.

2021 HYBRID CONTEST FORMAT & DATE INFORMATION

- There are four main formats for contests being held in our hybrid format this year:
 - 1) Live Off-Site Contest
 - 2) Live In-School Judged Contest
 - 3) In-School Proctored Contest
 - 4) Virtual Contest (Zoom/Dropbox/JotForm/Classmarker)

2021 HYBRID REQUIREMENT LIST FOR ALL CONTESTS (to be provided by the contestant)

- Access to contestant email account/address that was used during the registration process
- Device with internet, video, and audio capabilities (and corresponding power cables)
 - Cell phone cameras often have the best resolution are permitted to be used this year to transmit video/audio footage only
 - In some contests, multiple cameras/devices may be required
 - Contestants are not permitted to wear/have a smartwatch in the contest area; contestants may be asked to show they are not wearing one
- Pre-downloaded and updated Zoom software on device(s) that will be used by contestant
- Access to Dropbox and JotForm file sharing platforms and ability to transfer required documents
- Access to Classmarker and ability to complete online tests through that platform
- Ability to receive emails from @ohioskillsusa.org, @skillsusaohio.org, and @education.ohio.gov
- Completion of SkillsUSA Ohio's COVID-19 waiver form (found at <https://www.ohioskillsusa.org/state-championship>) and submission of said form to the designated Dropbox (found at <https://www.dropbox.com/request/otCWzViGM9I89cian7Lg?oref=e>)
 - This is required prior to participation in the contest
 - All files submitted to Dropbox must be labeled with the participant's last name, first initial, and name of document/contest

- Completion of SkillsUSA Ohio's technology waiver form (found at <https://www.ohioskillsusa.org/state-championship>) and submission of said form to the designated Dropbox (found at <https://www.dropbox.com/request/xteTLPUguCFbynV5C0m4?oref=e>)
 - This is required prior to participation in the contest
 - All files submitted to Dropbox must be labeled with the participant's last name, first initial, and name of document/contest
- Basic interview skills/materials, including digitized resume and writing utensil

2021 IN-SCHOOL PROCTORED CONTEST ORIENTATION/SCHEDULE

- The specific date(s) upon which each particular contest will be held will be included on each contest's Materials List and will be listed on SkillsUSA Ohio's website page for State Championships (<https://www.ohioskillsusa.org/state-championship>)
- The specific Zoom link contestants will use to access their online orientation will be included on the contest's Materials List.
- Orientation is for contestants only and is closed to advisors.
- Contestants will be informed of their specific time slot to compete during Orientation; this order will be assigned randomly. Contestants should arrive at Orientation ready to compete.
- Once Orientation has concluded, contestants must log off the call.
- Contestants should log back into the Zoom meeting 10 minutes prior to their assigned competition time. (Contestants will remain in the "waiting room" until the judges are ready to admit them.)

2021 IN-SCHOOL PROCTORED CONTEST RULES/INFORMATION

- Regarding COVID-19 safety restrictions:
 - The following safety precautions/exceptions to the contest should be taken and the contestants will not be penalized:
 - Space requirements for contest will not be graded; competitors should remain 6 feet apart from others throughout the contest.
 - Masks/facial coverings must be worn at all times while competing/participating.
- Regarding the contest format/platform:
 - This contest will be conducted in-part on Zoom.
 - The Zoom link will be included on the contest's Materials list.
 - The Zoom environment, including the name displayed on screen, may not contain any identifiable school information (i.e. school name, logo, etc.). All identifiable school information in the contest space must be removed/covered in advance of Orientation.
 - For individual contests, the contestant should ensure the name displayed on the Zoom call is the student's full name (first and last name); for team contests, the contestants should ensure the

name displayed on the Zoom call is the last name of each team member, in alphabetical order.

- Any presentation component of this contest may be a LIVE Zoom feed (versus pre-recorded).
 - Judges must be able to see “behind the camera” to ensure there is no coaching taking place; when judging begins, contestants will be asked to rotate the camera 360 degrees around the room to ensure that the contestants are the only people in the room.
 - The judges can request for cameras to be rotated at any time.
 - Cameras are NOT to be operated by the instructor. It is recommended that the camera be stationery, but if it must move (or is requested to be moved by a judge), the contestant, an industry partner/proctor, or a school administrator is permitted to move the camera.
- A contest proctor will be required to be on-site to assist judges. A local industry expert is preferred to serve as the proctor and shall not be an individual that has been involved in the training of the contestant(s). The proctor will serve as the on-site “hands and eyes” for the judges for safety and operations related to the competition. The proctor may be asked by judges to perform several tasks such as operating a portable camera to show specific components or steps, measure parts, or any task that will provide judges with information needed to assist in accurate scoring of the contestant’s work or presentation.
 - The contestant’s instructor/advisor is responsible for securing their own industry proctor in advance of the contest and communicating these expectations to him/her, as well as details of contest dates, times, etc.
- For contests requiring more than one camera angle, contestants are permitted to use another laptop camera, external desktop camera, or a cell phone with internet and Zoom capabilities; cell phones are permitted to be used this year to transmit video/audio footage only.
- This contest may be conducted in-part via Dropbox and/or JotForm (online file submission platform).
 - The submission link will be included on the contest’s Materials list.
 - All files submitted to Dropbox/JotForm must be labeled in the following manner: contest name, competitor’s last name, competitor’s first initial, description of document.
 - Submissions will automatically be timestamped by the platform; entries timestamped after the deadline may be disqualified.
- This contest may be conducted in-part via Classmarker (online testing platform).
 - The testing link will be included on the contest’s Materials list.
 - Testing will automatically be timestamped by the platform; tests timestamped after the deadline may be disqualified.
- Regarding the preparation/use of the contest space:

- Contestants must compete in the physical space of their career-technical school's property, in the environment that best suits their competition and the tools/equipment required to compete – i.e. career-technical labs, auditoriums, classrooms, libraries, etc.
 - The chosen environment (like student attire/uniforms) should not contain identifiable school information (i.e. school name, logo, mascot, etc.). All identifiable school information in the contest space should be removed/covered in advance of Orientation.
- Instructors are required to be present during technical contests and an adult school representative must be present during leadership contests. This to ensure that safety and health guidelines are followed; the adult must be on-camera (in the background, out of the line of sight of their competitor) with their hands visible.
- No spectators are permitted this year. (If the student is competing, for instance, in a school lab during regular school hours where it cannot be avoided that classmates are present, best efforts should be taken to isolate the competitor from the rest of the student body; classmates are expected to respect the contest environment and not interfere with the competition process.)
- Regarding integrity and ethics:
 - All participants and supporters are expected to honor the SkillsUSA Creed, which includes the tenants of fair play and adhering to high moral standards.

SPECIAL INFORMATION

- Beginning in 2020, all SkillsUSA Ohio State Championship contests may include a short interview component; students should be prepared with basic job interview skills and a resume.
- Beginning in 2021, all SkillsUSA Ohio State Championship contestants may be required to complete a written employability test. The 2021 employability test would be administered online; instructions on how to access and take the test would be sent directly to the contestant's email that was used for registration. (This is to help students better prepare for the National contests.)

SCOPE OF THE CONTEST

The contest will be judged based on the criteria established in the current year's National Technical Standards, which are updated annually. National Technical Standards are accessed through your Professional SkillsUSA Membership benefits by logging on to your SkillsUSA account at <https://www.skillsusa-register.org/Login.aspx>.